

EMAIL LIST

If you don't already receive our emails and want to, please email kspain@watervliethousing.org with your name and apartment number to be added to our list. We will be able to send you important information about work being done around the sites, community events, and any policy changes being made at the Watervliet Housing Authority. Please be sure the office has all of your contact information up to date in our system including a working phone number, email address, and current license plate number. We **need** to be able to contact you efficiently.



WATERLIET HOUSING AUTHORITY

EXECUTIVE DIRECTOR, MATTHEW ETHIER

(518) 273-4717

2400 2ND AVENUE, WATERLIET, NY
WWW.WATERLIETHOUSING.ORG

**NOVEMBER
2022**

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2 ELECTION DAY	3	4	5
6 DAYLIGHT SAVINGS ENDS	7 LAST DAY RENT IS DUE	8	9	10	11 VETERANS DAY OFFICE CLOSED	12
13	14 LAST DAY FOR SANTA APPLICATIONS	15	16 EUGENE HANRATTA INSPECTIONS APT 101-219 APT 301-319 APT 401-419			19
20	21	22	23	24 THANKSGIVING OFFICE CLOSED	25 OFFICE CLOSED	26
27	28 WHA BOARD MEETING	29	30			

EQUINOX THANKSGIVING MEALS

Equinox will once again be providing prepared meals for Thanksgiving for the tenants in our Quinn and Hanratta complexes. Meals will be delivered on Thanksgiving Day- November 24th- starting at 9:00 AM. You must be home to receive your meal, as they will not leave it at your door. ***If you are interested, call Kylea to sign up no later than Friday, November 4th.***

SANTA VISITS

You should have received a sign up sheet for Santa Visits by now. If you have misplaced it or need another copy for any reason, they are available at the office on the front desk. **Sign up sheets are due no later than Monday, November 14th. Santa's helpers will be dropping gifts off to apartments during the day on Monday, December 12th.** WHA Staff will be driving Santa through the sites during the evening the same day. All tenants are welcome to wave to Santa as he passes by!

DAYLIGHT SAVINGS ENDS

Don't forget that on Sunday, November 6th, 2022 at 2:00 AM clocks are turned backward 1 hour!

LICENSE PLATES & PHONE NUMBERS

With winter approaching, it is vital that the WHA has your updated car and contact information. In the event we need to move cars to plow, if we attempt to contact you but do not have your vehicle information on file, you risk having your vehicle towed. Please remember that in the event of a big snow storm, we plow the streets the day following the storm beginning at 9 AM. As always, you will be notified via email and phone call if it is necessary to plow.

MARIJUANA USE

Please note that the use and possession of marijuana is still prohibited on all WHA properties. Federal law prohibits marijuana use and possession in federally subsidized housing. Please contact us if you have any questions.

HANRATTA ANNUAL INSPECTIONS

Apartments are inspected on an annual basis for cleanliness, repairs that may be needed, and for any possible improvements. If you have any questions or problems, they can be discussed during the inspection. We need access to **ALL** of your windows. Please make sure **ALL** items are removed from the window area. Please remove all items off the top of your stove and burners. We will be looking at your stoves for any excess grease. Please be sure to keep your stove tops clean! Poor housekeeping, missing fire detectors, and any damage beyond ordinary wear and tear are grounds for a failed inspection. Inspections will begin around 10 AM. You do not need to be home. Below is a schedule:

November 16th	Apts 100-219
November 17th	Apts 301-319
November 18th	Apts 401-419

MOUSE PROBLEMS

It's getting colder outside, and mice like to go where it's warm. Keep all garbage in tight containers. If they happen to get into your apartment, be sure to call the office immediately and we will place traps in your apartment.

HEAP

The Home Energy Assistance Program (HEAP) helps low-income individuals pay the cost of heating their homes. If you are eligible, you may receive one regular HEAP benefit per program year and could also be eligible for emergency HEAP benefits if you are in danger of running out of fuel or having your utility service shut off. You can apply for a Regular HEAP Benefit online at mybenefits.ny.gov

JOSLIN & VRV LAUNDRY ROOMS

It is your responsibility as a tenant to keep the laundry rooms clean. It has come to our attention that they are not being kept up with. Please note that the laundry rooms are monitored 24/7 with cameras. If we find that you are making a mess and not taking care of the laundry room, you will be charged.

LITTERING

There has been an excessive amount of litter around the WHA grounds. Please make sure that you are cleaning up around your apartment and in all common areas. If you are caught littering, a charge will be applied to your account. Also, please remember that all garbage bags must be stored in your garbage can with the lid on the can properly. Additionally, please watch your children as they play outside. Being unsupervised could lead to unnecessary littering on our sites.

INCOME CHANGES

Don't forget that it is your responsibility to report all income changes within your household. If you are no longer working, have an increase in pay, are receiving unemployment, or you are newly employed, you **MUST** notify the WHA office. Failure to report **ANY** changes in income could result in money owed to the WHA.

HAPPY THANKSGIVING

The Watervliet Housing Authority wishes everyone a happy and healthy Thanksgiving. Just as a reminder, the WHA Office will be closed November 24th and 25th to celebrate the holiday.



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